ABBOTT and HOLDER Ltd Est: 1936

PICTURE DEALERS AND CONSERVATORS

30 Museum Street – opposite the British Museum – London WC1A 1LH T: 020 7637 3981 www.abbottandholder.co.uk E: gallery@abbottandholder.co.uk

PHILIP ATHILL Managing Director TOM EDWARDS Director

PERSONAL DATA POLICY

Abbott and Holder Ltd takes and stores personal data in the form of names, telephone numbers, postal and email addresses to advertise works of art for sale. We take this information in order to carry out our business as art dealers.

We also take Personal Data where we are legally or contractually obliged to. E.g. in the drawingup of an invoice.

Everyone on our mailing list has asked to be on it and given their Personal Data freely, in the clear knowledge of how it will be used.

We keep Personal Data until someone asks us to stop sending them Email Alerts and/or Exhibition Cards. However, those people who have not opened any of our last 50 Email Alerts are sent a reminder and asked whether they wish to continue receiving them.

All Personal Data we have is securely stored. We do not share it or sell it.

You can unsubscribe from our Email Alerts by clicking the 'unsubscribe' link that appears in all the Email Alerts we send.

To stop receiving Exhibition Cards please contact us by telephone, email, post, or speak to someone in the gallery.

You have the right to be informed how and why we are using your Personal Data, the right to access your Personal Data, the right to correct or change your Personal Data, the right to have your Personal Data removed from our mailing list, the right to restrict the processing of your Personal Data, the right to obtain and re-use your Personal Data, the right to object to your Personal Data being used, and the right not to be subject to automatic decision making or profiling.

If you think we have misused your data in any way, you can complain to the ICO (Information Commissioner's Office).

Should you want more information please contact Tom Edwards - tomedwards@abbottandholder.co.uk